

## Students First Educator Contract Available

### **Deadline Extended!**

#### **Contracting Agency**

Beltrami Area Service Collaborative (BASC)  
Wendy Thompson, Executive Director  
616 America Avenue NW, Suite 160  
Bemidji, MN 56601  
**Email:** wendy@beltrami.org  
**Phone:** 218-333-8194

#### **Summary of Need**

The contracted services of a Students First Educator are needed. Deliverables listed in this document will require an estimated 25 hours per week during the academic year (41 weeks).

#### **Anticipated Contract Dates:**

September 2018– June 1, 2019

*With a potential contract for 2019-20 school year*

#### **Deadline and Process**

Contract terms, including compensation, will be discussed with candidates during the process of interviews. To be considered, please submit resume, cover letter, and professional references to BASC by **Monday, September 24<sup>h</sup> at 4 p.m.**

#### **Background**

Students First is a community effort to help students reach their full potential by pursuing their goals with support from caring adults. The program is delivered in the schools and is designed so that participating students will:

- Learn about themselves – individual talents, interests, strengths . . . what is *right about them*
- Develop a sense of hope about their future
- Develop positive relationships with adults
- Develop short and long-term goals
- Develop a plan to reach goals

For more information about Students First, go to [www.studentsfirstmn.com](http://www.studentsfirstmn.com)

#### **Qualifications**

##### **Minimum Requirements:**

- Bachelor's Degree required (Education, Counseling, or other field related to the duties of this position)
- 2+ years of experience working or volunteering with youth
- Self-starter with strong interpersonal skills

**Desirable Background and Experience:**

- Training or experience working with diverse populations
- Experience in or knowledge of mentorship programming or supervision of volunteers
- Knowledge of Strengths-based philosophy and Clifton StrengthsFinder/StrengthsExplorer
- Experience working with school systems
- Familiarity and comfort level with technology (database entry and e-communications)

**Deliverables**

- Facilitate Student Strength Sessions and Coach/Student Sessions at area schools
- Assist with volunteer coach recruitment efforts
- Coordinate and communicate with coach volunteers
- Plan and co-facilitate orientation sessions
- Plan, set up and co-lead special events with Program Coordinator
- Provide input, as requested, to Students First Coordinator to develop and refine curriculum
- Assist Program Coordinator with community outreach and public relations
- Monitor and adhere to the Students First session calendar created with Program Coordinator
- Collaborate with Students First Coordinator to match new student participants with coaches. Assist with re-matching students when necessary.
- Gather evaluation data from students, coaches and schools